

Outdoor Recreation Council of BC
Meeting of Executive Board of Directors

5.30 PM Monday, June 6, 2016

1101 - 207 West Hastings Street, Vancouver

MINUTES

<u>Present</u>	<u>Position</u>	<u>Affiliation</u>
Dave Wharton	Director, Vice Chair	Federation of Mountain Clubs of BC
Don Reid	Director	Trails Society of BC
Roxanne Rousseau	Director	Sea Kayak Association of BC
Jeremy McCall	Executive Director	
<u>By phone</u>		
Dennis Webb	Director, Chair	Quad Riders ATV Association of BC
Rose Schroeder	Director	Back Country Horsemen of BC
Kim Reeves	Director	Four Wheel Drive Association of BC
Penney Edwards	Director	BC Nature
Gordon Weetman	Director	Advisory Member, UBC Faculty of Forestry
<u>Absent</u>		
Erin Hart	Director	BC Snowmobile Federation
David Lock	Director	BC Off Road Motor Cycle Association

1. Dennis called the meeting to order at 5.32 PM.

2. Approval of agenda

Motion: Moved & seconded (DWh/KR). That the agenda be approved. Item 4(a)(x) re Advisory Members was added. **Carried**

3. Minutes of the May 9 meeting of the Executive

a. Approval, errors & omissions:

Motion: Moved & seconded (RS/GW). That the minutes of the May 9 meeting be approved. **Motion carried.**

b. Action items in May meeting minutes: Reviewed and all complete and/or covered by current agenda except Agenda item 7(b). The resolution for the Campaign for BC Parks is still being drafted by Jeremy with assistance from George Creek.

c. Business arising from the minutes: None

4. Administration, membership and general

a. 2016 Annual General Meeting:

(i) Nominations for Executive Board of Directors: Don reviewed the proposed slate of eight nominations which, if they are elected, will bring the Executive to the maximum number of ten.

(ii) Resolution 2016 – 01 To approve the new Constitution and Bylaws: Jeremy said this is not in draft form because it will be a simple “one line” resolution. He proposed to use the Reasons memo dated May 11, already distributed to member organizations, as a basis for explaining the new bylaws at the AGM.

Motion: Moved & seconded (KR/DWh) That Resolution 2016 – 01 be approved for consideration by members at the AGM. **Carried.**

(iii) Resolution 2016 – 02 To set the effective date for the new Constitution and Bylaws, if approved: A draft had been circulated. The effective date will be on confirmation that the filing has been accepted by the Corporate Registry.

Motion: Moved & seconded (DWh/DR) That draft Resolution 2016 – 02 be approved for consideration by members at the AGM. **Carried.**

(iv) Resolution 2016 – 03 To set ORC’s membership dues after the effective date of the new bylaws: A draft had been circulated. The current membership dues will essentially be continued for the revised categories of member organizations for the 2017 – 2018 membership year. A few members currently paying \$156 per annum will in future pay \$84. It will be necessary to review the level of dues prior to the 2017 AGM.

Motion: Moved & seconded (PE/GW) That draft Resolution 2016 – 03 be approved for consideration by members at the AGM. **Carried.**

(v) Resolution 2016 – 04 Campaign for BC Parks: This is in the process of being drafted by Jeremy with input from George Creek of the Council of BC Yacht Clubs. It was agreed that it should be circulated for approval by e-mail prior to the AGM.

Action item: Jeremy to circulate draft Resolution 2016 – 04 when complete for approval.

(vi) Resolution 2016 – 05 Coalition for the protection of BC Rivers: A draft had been circulated. See also Agenda item 7(a) in the May 9 minutes.

Motion: Moved & seconded (DWh/RS) That draft Resolution 2016 – 05 be approved for consideration by members at the AGM. **Carried.**

(vii) Resolution 2016 – 06 Motorized recreation in BC Parks: A draft had been circulated. Dave proposed to add “land based” or “terrestrial” to avoid including boating in this resolution. This was agreed to.

Motion: Moved/seconded (GW/RS) That draft Resolution 2016 – 06, as amended, be approved for consideration by members at the AGM. **Carried.**

(viii) Resolution 2016 – 07 Motor assisted bicycles in BC Parks: A draft had been circulated. Jeremy said this question was raised at the May 10 meeting of the PTAB. PTAB members were informed that the Bureau of Land Management in the U.S. has decided that motor assisted bicycles should be classified as motorized and they are not permitted to go on certain trails. Jeremy said this is also topical because of their possible use in the South Chilcotin Mountains Provincial Park, the Management Plan for which is in the process of being finalized. Kim said there is a definite place for such equipment because it enables people to get out into places they might not otherwise be able to reach. Dave said he did not think it important to make a distinction. It was agreed that it would be an interesting question to put before members at the AGM.

Motion: Moved/seconded (PE/GW) That draft Resolution 2016 – 07 be approved for consideration by members at the AGM. **Carried.**

(ix) Review draft financial statements: Jeremy advised that a glitch occurred in ORC’s Sage accounting program when he changed from calendar 2015 to 2016. It caused him to lose the journal entries for the first nine months which he had processed. Although he plans to redo this work before the AGM if possible,

Rose suggested that a basic report be put together for the AGM rather than full financial statements. Jeremy agreed to adopt that approach.

- (x) Advisory Members: Jeremy recommended that the following Advisory Members be re-appointed for the 2016 – 2017 year: Gordon Weetman, Mark Angelo, Ken Farquharson, Mel Turner and Bob Gunn. If approved, they would be appointed at the first meeting of the Executive after the AGM. Gordon is also a director of ORC with one year remaining in his two year term, so his continuation is contingent on his being reappointed. Dennis said that apart from Gordon, who agreed during the meeting, the other nominees must accept in writing before being appointed.

Action item: Jeremy to obtain the consent in writing or by e-mail from Mark Angelo, Ken Farquharson, Mel Turner and Bob Gunn to being reappointed as Advisory Members.

- b. PTAB – Review the appointment terms of ORC’s PTAB appointees: Jeremy advised that, because it has taken some time for members of the PTAB to get to know each other and get used to working together on the PTAB, it has been suggested that their original terms may need to be extended. Dennis recommended that this be considered only if they have contributed and that any who have not been contributing should be replaced. No immediate decision is required.
- c. ORC Office Manager - Revised job description: The revised description was distributed prior to the meeting. Jeremy said one change was to add that the Board of Directors should designate one director as the liaison person for the office manager. It was also agreed that an employee should not be at the mercy of the entire Board but should work through the designated director. An organization chart would be useful to set out reporting lines. Kim suggested that the phrase “*and other duties as required*” should be included in the job description. There was a discussion on the pros and cons of having an employee or a contractor in the position but there was no consensus on this question which obviously needs more research. From comparison with similar positions it seems that wages should be in the range of \$20 to \$25 per hour but should not begin at too high a level because to do so would limit the scope for future wage increases. Gordon recommended that ORC proceed with this action without delay.

5. Business related to ORC’s mission – Current initiatives, projects and reports

- a. Outdoor recreation access to private forest lands – next steps: Kim reported that he has reached out to the Nicola Valley Fish & Game Club in Merritt. He said he is waiting for the draft terms of reference to be drafted by Jeremy. Gordon said the Environmental Law Centre’s paper is very valuable and that the methods adopted in the State of Washington State are particularly pertinent.

Action item: Jeremy to draft terms of reference for the Access to Private Lands project and to notify member organizations that the Environmental Law Centre’s paper is posted on the ORC

- b. South Chilcotin Mountains Provincial Park – Draft Management Plan: The deadline for comments is June 13. Preparation for the AGM on June 11 is restricting the time available to respond. Several of ORC’s member organizations, including mountain biking organizations, have submitted comments.

6. Business related to ORC's mission – Emerging issues

- a. Reprint of Trail user's Code of Ethics: Deferred. It was originally intended to publish this pamphlet in time for the Share the Trails Workshop on May 6. It is intended to be the first of a new suite of documents which can be used to promote ORC.

7. Upcoming events & meetings:

- a. ORC Annual General Meeting: Saturday June 11, Yarrow Community School.
- b. Next meeting of the Executive: Immediately after the AGM.
- c. Next regular meeting of the Executive: 5.30 PM Monday July 11.

9. Adjournment

The meeting was adjourned at 7.11 PM.

As approved
Jul. 11/16
jm